

# SWANBOURNE PARISH COUNCIL

## PARISH COUNCIL MEETING

Wednesday 23rd November 2022 at 7.00pm,  
To be held in Swanbourne Village Hall

### AGENDA

The Council will thank Cllr Linda Sirett for her contribution, before the meeting commences.

1.	<b><u>Apologies</u></b> 1. To receive apologies for absence.	Chair	7.00
2.	<b><u>Declarations of interest</u></b> 1. To receive any declarations of interest.	Chair	
3.	<b><u>Minutes</u></b> 1. To approve the minutes of the Parish Council Meeting held on 7 September 2022. 2. To receive update on action points.	Chair	7.05
4.	<b><u>Council matters</u></b> 1. To discuss creation of a policy for public participation at Parish Council meetings. 2. To note the new vacancy on the Parish Council.	Chair	7.15
5.	<b><u>Public participation</u></b> To receive questions or comments from members of the public present, to include: 1. Update on Swanbourne Estate issues 2. Update on Swanbourne church matters	Chair	7.20
6.	<b><u>Finance</u></b> 1. To ratify items of income and expenditure since the last meeting (Appendix A, item 1). 2. To agree and approve payment of donations to the PCC and Winslow Community Bus. 3. To review the draft budget proposal for 2023 (Appendix A, item 2) and consider precept request for 23/24. 4. To ratify continuation of devolved services for a further year, and approve contractor arrangements. 5. To review and ratify risk register at end October 2022 (Appendix B).	Clerk	7.35
7.	<b><u>Planning applications</u></b> To receive update on planning applications received and in progress (Appendix A, item 3)	Chair	8.00

8.	<b><u>Road, parking and village maintenance issues</u></b> 1. To receive report on school parking issues 2. To receive oral update on chicanes. 3. To receive update on Memorial Gardens work and agree payments going forward.	Chair	8.10
9.	<b><u>Reports from Councillors</u></b> To receive update and report from all council members.	All Cllrs	8.20
10.	<b><u>Items for next agenda</u></b> To receive items for the next agenda.		8.50
11.	<b><u>Next meeting</u></b> The next meeting is scheduled for Wednesday 11 <sup>th</sup> January 2023.		
12.	<b>Close of meeting.</b>		9.00

Jo Tudor,  
Clerk to Swanbourne Parish Council  
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